

**MONROE TOWNSHIP BOARD OF EDUCATION  
NOTICE OF SOLICITATION  
REQUESTS FOR QUALIFICATIONS**

**Notice of Solicitation**

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Monroe Township Board of Education located at 75 East Academy Street, Williamstown, New Jersey, 08094, is seeking RFQs for professional services to be provided to the Monroe Township Board of Education as listed below for the period of July 2011 to the next Reorganization Meeting of the Board.

Monroe Township Board of Education LPN Nursing Services

Description:

- Nurse must be available to ride on bus from home to school and from school to home (transportation only) for the extended school year (7/5 – 8/11 – program hours 8:15 a.m. – 1:15 p.m.) and for the 2011-2012 school year (9/7 to 6/12 – program hours 7:50 a.m.– 2:25 p.m.)
- Student will need monitoring on the bus for seizure activity and suctioning for excessive secretions – potential to aspirate
- Student will attend Harrison Elementary School in Harrison Twp.

All RFQs must be received by Earl J. Vassallo, Interim Business Administrator/Board Secretary of the Monroe Township Board of Education located at 75 East Academy Street, Williamstown, NJ, 08094, no later than 10:00 a.m. on Tuesday, July 12, 2011. All questions concerning this notice should be addressed to Earl Vassallo, Interim Business Administrator/Board Secretary, at 856-629-6400.

All statements of qualifications for professional service contracts shall include at a minimum the following information.

1. Names of individuals who will perform required tasks as well as the listing of their licenses.
  - a. Identify the person who will be primarily responsible for the services required by the Monroe Township Board of Education and provide a description of the experience of the primary person with projects and issues similar to those more specifically set forth in this proposal and on behalf of the Monroe Township Board of Education.
  - b. Identify persons who will serve as back up to the primary person including resumes of all parties.
2. Affirmative Action Language and Certificate (Available on website)
3. Business Registration Certificate
4. Political Contribution Disclosure Form (Available on website)

**Evaluation of Proposals**

The Monroe Township School District intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 et seq.