

**MONROE TOWNSHIP BOARD OF EDUCATION
NOTICE OF SOLICITATION
REQUESTS FOR QUALIFICATIONS**

Notice of Solicitation

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Monroe Township Board of Education located at 75 East Academy Street, Williamstown, New Jersey, 08094, is seeking RFQs for professional services to be provided to the Monroe Township Board of Education as listed below for the period of May 2011 to the 2012 Reorganization Meeting.

Monroe Township Board of Education Solicitor,
Monroe Township Board of Education Solicitor for Special Litigation,
Monroe Township Board of Education Physician/Medical Inspector,
Monroe Township Board of Education Auditor,
Monroe Township Board of Education Architect,
Monroe Township Board of Education Consulting Engineers,
Monroe Township Board of Education Depository of School Funds,
Monroe Township Board of Education Insurance Broker of Record, Property/Casualty
Certified Construction Testing & Inspection Laboratory Services
Board Certified Behavioral Analysts – Behavioral Support and Program
Services for PDD, ED, BD

Monroe Township Bonding Attorney
Monroe Township Financial Advisors
Travel Services
Contract Monitoring for Food Service and Maintenance Contracts
Communications Maintenance
Certified Substitute Placement Services

All RFQs must be received by Earl J. Vassallo, Interim Business Administrator/Board Secretary of the Monroe Township Board of Education located at 75 East Academy Street, Williamstown, NJ, 08094, no later than 10:00 a.m. on Tuesday, April 19, 2011. All questions concerning this notice should be addressed to Earl Vassallo, Interim Business Administrator/Board Secretary, at 856-629-6400.

All statements of qualifications for professional service contracts shall include at a minimum the following information.

1. Names of individuals who will perform required tasks as well as the listing of their licenses.
 - a. Identify the person who will be primarily responsible for the services required by the Monroe Township Board of Education and provide a description of the experience of the primary person with projects and issues similar to those more specifically set forth in this proposal and on behalf of the Monroe Township Board of Education.
 - b. Identify persons who will serve as back up to the primary person including resumes of all parties.
2. Affirmative Action Language and Certificate (Available on website)
3. Business Registration Certificate
4. Political Contribution Disclosure Form (Available on website)

Evaluation of Proposals

The Monroe Township School District intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 et seq.